

# Enrollment Process

Thank you for your interest in Seacoast Waldorf School. Here you will find information about the enrollment process. The enrollment process can take a total of 4-6 weeks. The majority of enrollments occur from January - April for a September start, however, we do accept students on a rolling basis. If you have questions feel free to contact our Admissions Coordinator, Alison Petersen at 207-686-3140 or email at [alison@seacoastwaldorfschool.org](mailto:alison@seacoastwaldorfschool.org).

## GRADES: (Grades 1 - 8)

1. Arrange an individual tour. And/or attend an Information Session, WOW Open House, etc. Request to schedule a visit [here](#) and on our website.
2. Complete and return an [application](#) for Admissions with a non-refundable \$60 application fee. This can be found on our website under the enrollment tab and must be fully completed to be considered.
- 3.
4. You will be prompted to complete A RECORDS RELEASE FORM and submit it through TADS. This will authorize us to contact your child's current and former teachers. Once signed and submitted, this will be sent to your child's current school.
5. We require all records including evaluations, IEP's and 504's to accompany the application. Please click [here](#) to learn more about our tutoring and educational support.
6. We schedule a zoom call or in-person meeting with both parents (if applicable) when we have received all necessary documentation. This meeting will include the class teacher, Admissions Coordinator and may include the Education Support Consultant. This is done through the Admissions Coordinator. This will be considered the parent interview. No children for this meeting.
7. A 3 full-day visit minimum is scheduled through the Admissions Coordinator. We may ask for an extended time for visits in the classroom and/or request more time. We have a process and procedures for acceptance of students with Independent Education Plans (IEP's) and 504's. *This process is intended to help us determine if we can adequately meet a student and if this is the best place for them to learn and grow. We will be open with you about that and please know that we are a small independent school that has capacity constraints in some areas like Education support and Special Education services. An acceptance decision means that we found a healthy partnership with the family, and we think that a student will be set up for success in our school.* We may request that our educational support teacher make an observation of the current class.
8. We consider each applicant on an individual basis. A second interview with the parent and teacher may be requested.
9. Upon written notification of acceptance, parents complete the contract and submit a non-refundable \$500 tuition deposit to secure their child's place.  
  
*\*please submit up to date immunization records before start of school to [admin@seacoastwaldorfschool.org](mailto:admin@seacoastwaldorfschool.org)*
10. Your child's teacher will contact you to schedule a time to meet with you and your child prior to the start of school.

Conditions of Enrollment - Each newly enrolled student is considered "conditional enrollment" for the first six weeks of attendance. During this time, the student will have the opportunity to become familiar with the school and the teachers will be able to observe the student's needs and abilities.

Throughout this period there will be check in points for both the school and the family. These will be scheduled every two weeks. The class teacher will be contacting the parents in order to have an open dialogue.

In this way we are able to assess the initial orientation period for the child in the first two weeks. This can be a big adjustment for everyone. This is a good time to check in and get clarification.

The third and fourth weeks can be very different as the newness wears off. We want to check in to see if there are any questions, concerns or difficulties. This four week check in gives both the parents and the school a better understanding how things are progressing for the student.

During the last two weeks we have a much clearer picture of how the student has adjusted and whether the school is the right fit for both the family and the student.

It is important to know that at any time during the first six weeks, either the parents or the school may terminate the enrollment contract, based on the terms stated in the Tuition Agreement and Enrollment Contract.

Waitlist - If you are put on a waitlist, we will require the following:

- phone conversation with the admissions coordinator
- fill out an application online with a \$60 fee
- Meet with teachers for a parent interview
- Put down a \$500 deposit to hold a space.

***Seacoast Waldorf School abides by our Mariners Code of Conduct. We strive to partner with parents to create a more concrete behavior model so that our students can develop self-awareness and self-regulation. We want to ensure that students are able to learn in an atmosphere that supports student education. New students are accepted based on their ability to successfully engage in the curriculum through a solid and healthy partnership which includes students, teachers, parents, and the school.***